

Stone Ridge Library Board of Trustees Meeting: February 21, 2019

Present: John Aubry, Rosemary Deen, Jody Ford, Sig Hack, Rob Miraldi, Ethan Plank, Vicky Schulte, Linda Still, Susanne Warren

Meeting called to order at 4:10

No public comment

MOTION to accept Minutes from January made by Rob; seconded by John; all aye.

Director's Report (attached) : Jody

*Even with the impact of construction, programs were well attended

*DVD/Audio borrowing numbers were down, but impacted by the fact that people are using apps

*Grant for four wireless access hookups will be used for devices mounted on ceiling

*Lighting fixtures for History Room expected to be done in March

*By June: must decide whether to be a smoke free property or no smoking 100ft by building

*Town of Rochester memberships number at 201/240

*Jody reviewed the Statistical Report (Attached): Board reviewed the report;

MOTION to accept Statistical Report made by John; seconded by Vicky; all aye.

4. Treasurer's Report: John

*Circulation Desk Project estimate: \$41,500 (including new desk)

MOTION to ask Foundation to support our request for \$5,000 from Operating Budget, as well as \$15,000 to get to estimated amount needed for circulation desk project made by John; seconded by Rob; all aye.

*We need to adjust numbers for budget from last year to adjust for salary tiers, as follows:

At the time the 2019 budget was approved it was decided to increase staff wages by 2% rather than the higher tiered increases envisioned by the draft Personnel and Salaries Policies document adopted at the November 2017 meeting.

Now, because of the substantial surplus in last year's budget it is feasible and desirable to increase staff wages to the levels in the Policies document by moving an excess \$4000 from the accounting and bookkeeping line and authorizing use of funds from last year's surplus to cover the new budget allocation for Payroll and Taxes of \$218,587.

MOTION: The treasurer, John, moved that the budget be amended to show an allocation of \$10,124 for Accountant and Bookkeeping services, down from \$14,124; and \$218,587 for Payroll and Taxes, increased from \$206,878, with the resulting deficit to be paid from last year's budget surplus; seconded by Vicky; all aye.

5. Building and Grounds Report: Ethan

* Everything is on track for finishing all work with Community Room Project

*Parking lot still poses a problem with potholes

6. Board President comment: Susanne

- Committee Assignments: Any changes to committees should be made now
- Policy Review to be conducted, starting with Open Meetings Policy: Jody and Linda

will update policies.

- Insurance review to be done
- Meeting adjourned at 5:45

(Minutes prepared by Linda Still)